DEPARTMENT OF EDUCATION

1990

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1990

91-03684/

The Honourable Marion Reid
Lieutenant Governor of the Province of
Prince Edward Island

May it Please Your Honour,

It is my privilege to present the Annual Report of the Department of Education for the period July 1, 1989 to June 30, 1990.

Respectfully submitted,

Paul Connolly
Minister of Education

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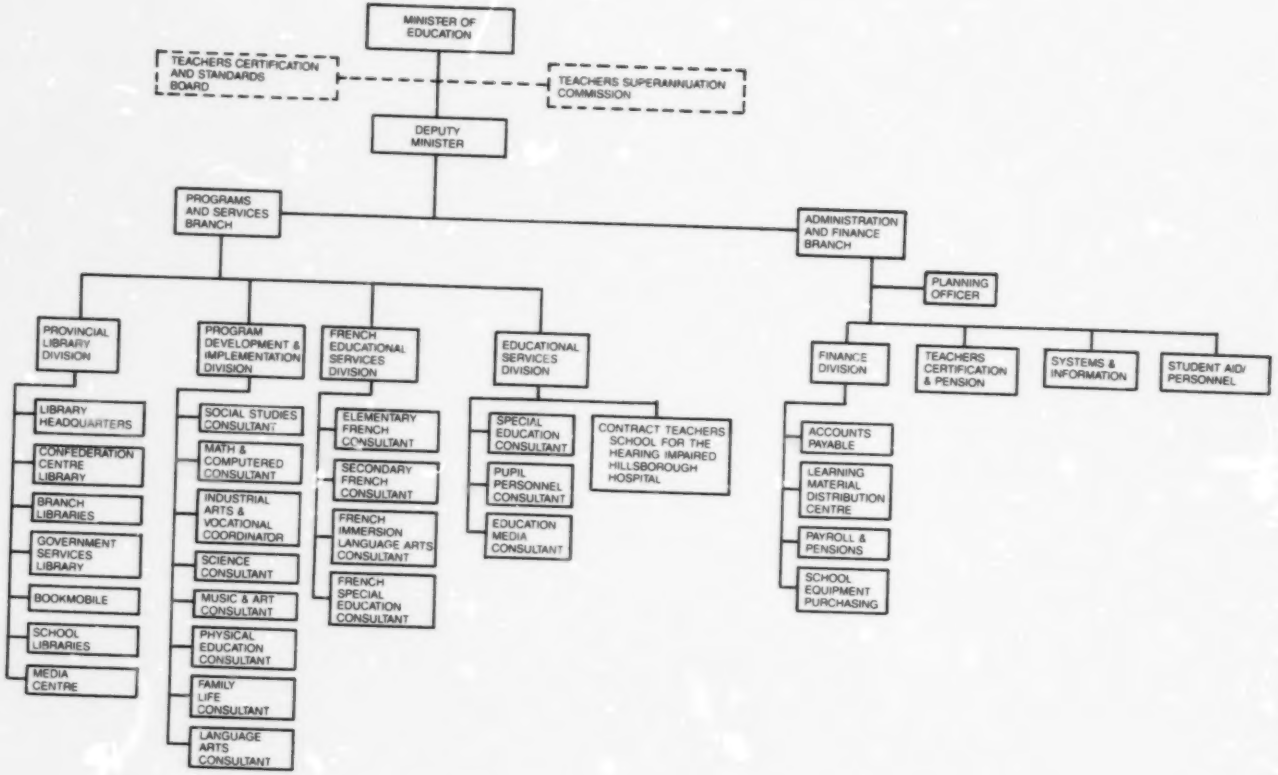
MINISTER OF EDUCATION
TEACHERS CERTIFICATION AND STANDARDS BOARD
TEACHERS SUPERANNUATION COMMISSION
DEPUTY MINISTER
PROGRAMS AND SERVICES BRANCH
ADMINISTRATION AND FINANCE BRANCH
PLANNING OFFICER
PROVINCIAL LIBRARY DIVISION
LIBRARY HEADQUARTERS
CONFEDERATION CENTRE LIBRARY
BRANCH LIBRARIES
GOVERNMENT SERVICES LIBRARY
BOOKMOBILE
SCHOOL LIBRARIES
MEDIA CENTRE
PROGRAM DEVELOPMENT & IMPLEMENTATION DIVISION
SOCIAL STUDIES CONSULTANT
MATH & COMPUTERED CONSULTANT
INDUSTRIAL ARTS & VOCATIONAL COORDINATOR
SCIENCE CONSULTANT
MUSIC & ART CONSULTANT
PHYSICAL EDUCATION CONSULTANT
FAMILY LIFE CONSULTANT
LANGUAGE ARTS CONSULTANT
FRENCH EDUCATIONAL SERVICES DIVISION
ELEMENTARY FRENCH CONSULTANT
SECONDARY FRENCH CONSULTANT
FRENCH IMMERSION LANGUAGE ARTS CONSULTANT
FRENCH SPECIAL EDUCATION CONSULTANT
EDUCATIONAL SERVICES DIVISION
SPECIAL EDUCATION CONSULTANT
PUPIL PERSONNEL CONSULTANT
EDUCATION MEDIA CONSULTANT
CONTRACT TEACHERS SCHOOL FOR THE HEARING IMPAIRED HILLSBOROUGH HOSPITAL
FINANCE DIVISION
ACCOUNTS PAYABLE
LEARNING MATERIAL DISTRIBUTION CENTRE
PAYROLL & PENSIONS
SCHOOL EQUIPMENT PURCHASING
TEACHERS CERTIFICATION & PENSION
SYSTEMS & INFORMATION
STUDENT AID/ PERSONNEL

PERSONNEL

As of June 30, 1990

Minister of Education ..... Hon. Paul Connolly
Administrative Assistant ..... Mary Sherry
Deputy Minister of Education ..... Roger Burke
Administrative Assistant ..... Sandra Lea

PROGRAMS AND SERVICES BRANCH

Chief Director, Programs and Services ..... Tom Rich
Secretary ..... Doloris Peters

Program Development and Implementation Division

Director, Program Development and Implementation ..... Allan Hammond
Secretary ..... Lona Holmes
Secretary ..... Claire Doiron
Social Studies Consultant ..... Vince Warner
Industrial Arts and Vocational
Education Coordinator ..... Gordon B. Bernard
Music and Art Consultant ..... William Bartlett
Science Consultant ..... Don Norman
Physical Education, Health and
Home Economics Consultant ..... Lyall Huggan
Math and Computer Education Consultant ..... Wayne Denman
Family Life Consultant ..... Isabel Christian
Language Arts Consultant ..... Mary Ellen MacMillan

French Educational Services Division

Director, French Educational Services ..... Tilmon Gallant
Secretary ..... Lois Gallant
Elementary French Consultant ..... Marie Arsenault
Secondary French Consultant ..... Bernard Pepin
French Special Education Consultant ..... Diane Chevarie
French Immersion Language Arts Consultant ..... Albert Seror

Educational Services Division

Director, Educational Services ..... Parnell Garland
Secretary ..... Loretta Molyneaux
Pupil Personnel Consultant ..... Ray Malone
Education Media Consultant ..... Donna Lavoie
Special Education Consultant ..... Elinor MacLellan
School for the Hearing Impaired
Teacher ..... Kay MacPhee
Teacher ..... Patsy MacDonald
Teacher ..... Cheryl Perry
Teacher ..... Nancy Veale
Teacher ..... Tracy Hill
Teacher ..... Karen Gaudet
Teacher ..... Kent Pond

Hillsborough Hospital
- Teacher ..... Barb Forbes
- Teacher ..... Ernest Dunsford

Provincial Library

- Provincial Librarian ..... Donald J. Scott
- Community Branch Librarian and Bookmobile Services ..... Donald J. Scott
- Technical Services Librarian ..... Priscilla Ykelenstam
- School Library Consultant ..... Sandra Richardson
- Confederation Centre Librarian ..... William F. Masselink
- Reference Librarian ..... Gary Ramsay
- Children's Librarian ..... Barbara Kissick
- Librarian, Government Services Library ..... Nichola Cleaveland
- Chief, Educational Media ..... William A. Ledwell
  - Clerk ..... Joan Sutton
  - Library Technician ..... Judy Hooper
  - Library Technician ..... Helen MacKenna
  - Library Technician ..... Rita Sahajpal
  - Library Technician ..... Dorothy Carrigan

ADMINISTRATION AND FINANCE BRANCH

- Chief Director, Administration and Finance ..... Gar Andrew
  - Planning Officer ..... Blair Weeks
  - Departmental Solicitor ..... Judith Haldemann
  - Secretary ..... Mary Roach

Administrative Division

- Director, Teachers Certification and Pension ..... Ronald F. Rice
  - Administrative Assistant ..... Sandra Sheidow
- Management Information Coordinator ..... Linda Trenton
  - Systems and Information Clerk ..... Linda Shaw
  - Systems and Information Clerk ..... Teresa Ready
- Personnel Officer, Student Aid Administrator ..... David MacPherson
  - Student Aid Officer ..... Donald Currie
  - Personnel Technician ..... Lynda Cameron
  - Student Aid Clerk ..... Glenda MacKenzie
  - Receptionist ..... Debbie Carragher

Finance Division

- Director, Finance ..... Michael Clow
- Administrative Officer ..... Wayne E. Schleyer
- Administrative Officer ..... Paul Vandergaag
- Accounting Technician ..... Darlene Kneabone
- Operation Manager, Learning Material
  - Distribution Centre ..... Reg Arsenault
  - Clerk ..... Gaylene Doiron
  - Stores Supervisor ..... John Burt
  - Stores Keeper ..... Art Corrigan

REPORT OF THE DEPUTY MINISTER

Highlights

This past year was the third full year of implementation of the Plan of Action for Education on Prince Edward Island. As is clear from the following divisional reports, considerable progress has again been made in a number of areas of policy development, curriculum planning and staffing for specialized services.

An important highlight of the latter part of the year was the establishment and initial meetings of the Minister's Provincial Consultative Committee on Education. All partners in the education system are represented on the Committee, and it is evident already that the Committee will be an important addition to the consultative process and will provide a new vehicle for parents, trustees and educators to continue to make valuable contributions to the development of education policy in Prince Edward Island.

The Report of the Philosophy of Education Committee was presented to the Minister in late fall 1989, and, as a result of its wide acceptance by the education community, a new Philosophy of Education for Prince Edward Island was adopted by the Department and tabled in the spring 1990 session of the Legislative Assembly.

Another important highlight of the year was the adoption of new regulations for the administration of French first language instruction in Prince Edward Island. This province is the first in Canada to adopt comprehensive regulations in this area which meet the requirements of federal legislation, and reactions from other provinces indicate that both the regulations and the process by which they were developed will serve as a model for the development of such regulations in other provinces. The drafting team from the Department, the many people who attended public meetings, and particularly the Unit 5 School Board deserve much praise for the successful implementation of these regulations.

With the assistance of the Consultative Committee on Education, the Department has undertaken the first complete revision to the *School Act* since 1972. It is anticipated that the new Act will be completed in time for it to be presented to the Legislative Assembly at the spring 1991 session.

Shortly after being named Minister, Hon. Paul Connolly undertook to visit every school in the province to meet with educators and pupils. He completed his tour within the year, and has used the knowledge gained during the tour on a number of occasions to set priorities for the staff of the Department.

A decision has been taken by Government to transfer the Provincial Libraries Division, with the exception of the Media Centre and school library services, to the Department of Community and Cultural Affairs.

This Division has been an important part of the Department of Education for many years, however the transfer to Community Affairs recognizes that the Provincial Branch Libraries are an important component of the communities in which they are located and fit well with the mandate and role of the Department of Community and Cultural Affairs.

There was one retirement during this year. Kathryn Brehaut, Secretary, Programs and Services Branch, retired after many years of service to the Department. We wish her a happy and healthy retirement.

Regional and National Involvements

I, and a number of other members of the Departmental staff, have again this year had the privilege of representing the Department of Education in supporting the important activities of a number of national and regional organizations such as the Council of Ministers of Education, Canada; the Atlantic Provinces Special Education Authority; the Maritime Provinces Education Foundation; the Maritime Provinces Higher Education Commission; and the Canadian Education Association.

Post Secondary

At the University of Prince Edward Island, planning began in earnest for the establishment of a degree level program in nursing. It is expected that the first students will be admitted to the program in the fall of 1993.

At years end, the Atlantic Veterinary College graduated its first class. The College is now fully accredited, and a world class institution of which we can all be proud.

Legislation

The Minister of Education is responsible for the following Acts:

School Act

University Act

Holland College Act

Teachers' Superannuation Act

Maritime Provinces Higher Education Commission Act

During the 1990 session of the Legislative Assembly an amendment was made to the *Teachers' Superannuation Act* to more clearly define average salary for purposes of pension calculation.

PROGRAMS AND SERVICES BRANCH

The Programs and Services Branch of the Department consists of four divisions each headed by a director who reports to the Chief Director of Programs and Services. These divisions are: Program Development and Implementation Division, French Educational Services Division, Educational Services Division, and Provincial Library Division.

PROGRAM DEVELOPMENT AND IMPLEMENTATION

The Program Development and Implementation Division is responsible for the preparation, implementation and maintenance of authorized courses in the public schools of Prince Edward Island. In carrying out these responsibilities the Division cooperates with the province's teachers and school boards. The work of the Division results in the publication of various documents including the Program of Studies, the Provincial Learning Material Distribution Centre Requisition Book and numerous curriculum guides and course outlines.

Whenever courses are revised or new courses are introduced, the Division follows a multi-step procedure. At the planning stage the aims and objectives are clarified and suitable instructional materials identified. At the pilot project stage the new or revised course is tried out in a limited number of classrooms. Finally, a new authorization results. At this stage the objectives and curriculum are finalized and the new or revised course is implemented in all schools. At both the pilot project and new authorization stages in-service programs are offered to those who are to teach the courses.

In the school year ending June 30, 1990 the Division sponsored 23 pilot projects and 11 new authorizations. In addition, about 2500 teacher-days of in-service training were provided.

During the year the Elementary Education Committee completed its review and submitted its report to the Minister. Subsequently, the report was circulated among the partners in education for reaction and response. The Report and the responses are now under consideration by the Department of Education.

Art

The Elementary Art Education committee made its report to the Minister in June, 1990. The committee members made recommendations which they felt would improve the teaching of art in the elementary grades of the province.

The second group of docent/teachers has completed training in the program run in co-operation with Confederation Centre Art Gallery and Museum. The increased number of teachers who have received instruction in teaching techniques of art gallery visits has resulted in many more visits to the gallery by pupils of participating schools. The program is expected to continue in the coming year.

Computers in Education

An Elementary Computer Advisory Committee has been created to examine the role of computers in elementary schools. Its work has been outlined for the upcoming school year.

A variety of software resources supporting various components of the elementary and junior high curriculum have been purchased and made available to schools on a short-term loan basis.

At the senior high level, curriculum revision work for computer literacy courses has continued. In response to technological changes, the third phase of a three-year project completed the allotment of 16 MS-DOS computers per school. A copy of an integrated software package (English or French) was provided with each computer. Schools were also funded to enable each to purchase a variety of application software resources to suit their individual needs. These resources were supported by the use of a computer projection pad that each school received. A senior level computer studies course was piloted during the year at two schools. After undergoing a number of changes, the course is to be repiloted in the 1990-91 school year.

Work on the Computer Communications Project through the Maritime Provinces Education Foundation has continued with the expectation that twenty Island schools will be "on-line" with schools in Nova Scotia and New Brunswick in the 1990-91 school year.

English

Although several novels and a grade 10 drama component have been piloted at the academic level of the senior high program, the major curriculum activity has been at the practical level wherein the program objectives were reviewed and new texts assessed. At the junior high practical level planning for curriculum revisions has also begun.

At the elementary level, an alternative instructional materials project has commenced. Twenty-five teachers have been provided with an array of trade books and teacher resource materials instead of the basic reader workbooks. The aims of the project are to enrich students' reading and writing experiences and to broaden the array of instructional practices.

Family Life Education

During 1989-90, family life education programs have been piloted in each unit at grades 2, 7, and 9. The family life program is now available to students in grades 1 and 2, and grades 6 - 10. The emphasis of inservice training has been on student-centered learning, and on teaching about sexuality.

Over the summer months, a grade 2 curriculum guide was produced, planning for pilots in grades 3-5 was completed, and a university course for family life teachers was offered. The consultant also continues to act as a resource person at meetings of teachers and parents interested in this curriculum.

Health

The Elementary Health Curriculum Committee was quite active during the 1989-90 school year. Project APEX (Action Program on Eating and Exercise) was piloted at the grades 4 and 5 levels and plans completed for its implementation in grade 4 in all schools in September 1990.

The committee reviewed Nelsons Young Canada Health Program and has arranged pilots at the grades 4, 5, and 6 levels for the 1990-91 school year. The committee also reviewed AIT's video series "Your Choice Our Chance" and hopes to introduce this alcohol-drug prevention program to our schools in the 1990-91 school year.

Home Economics

The Junior High Home Economics Committee completed most of its work in updating the provincial Clothing and Foods Curriculum. A locally developed teacher resource package as well as a new curriculum guide will be available for schools in the fall.

Mathematics

Mathematics curriculum committees have been active at all levels. At the elementary level, the curriculum committee focused on the need for revisions to reflect the "Curriculum and Evaluation Standards in School Mathematics" published by the National Council of Teachers of Mathematics. As a result, pilot courses have been planned for grades 1-3 during the 1990-91 school year. Preliminary planning has begun for changes to the grades 4-6 courses.

Successful pilots at the junior high level have resulted in approval for a new program. A plan has been drawn up for the implementation of new courses in all three grades over the next two years.

At the senior high level, revisions to the general program have been completed. As well, two new textbooks have been given a preliminary tryout in selected grade 11 practical mathematics classrooms. At the academic level, new textbooks have been selected, minor changes made to the course outlines and an implementation plan drawn up.

Music

The Elementary Music Curriculum Guide has been completed to the end of grade 4 and is in use in the schools. Revisions and updating have been made to grade 1 and 2 sections of the guide to reflect additional authorizations made since the guide was introduced.

The list of authorized instrumental method books, reference books, and supplementary material used in secondary school programs continue to be revised to ensure that listed materials are suitable and available.

Physical Education

An inservice session to familiarize elementary physical education teachers with the updated curriculum was held. Inservice was also conducted for elementary teachers desiring assistance in the dance component of the curriculum. The Junior High Curriculum Committee has also been active and plans to prepare a curriculum update.

Science

Inservice training has been completed for grades 1 and 2 of Science Through Expressways. Initial training has started for grade 3.

At high school level, the Energy unit of a new Science Technology and Society course has been introduced. A Forestry unit has been written and prepared for piloting and preliminary plans made for an Environmental Chemistry unit.

Social Studies

At the elementary level, a grade 1 social studies resource to be integrated with language arts and family life has been piloted and evaluations were tabulated. The Elementary Social Studies Committee has recommended the authorization of the new materials. An orientation workshop for all grade 1 teachers was held in May.

In junior high, a field testing of pilot materials has been conducted in grade 7 history, grade 7 geography, grade 8 geography and grade 7 civics. New learning materials have been added to the practical program. The Junior High Social Studies Committee has recommended the authorization of a new grade 7 geography program. All grade 7 geography teachers received an inservice session in May to introduce the new program. In maritime studies a project to provide a new resource of 150 aerial oblique images of P.E.I., New Brunswick and Nova Scotia in slide format with a 75 page teachers manual was undertaken.

For high school, pilots have been conducted in grade 10 and 12 geography, grade 11 political studies and grade 12 history. A field test for the grade 12 economics program has been completed. The Senior High Social Studies Committee has recommended the authorization of a new program for September 1990. Teachers of Economics 621 met in May for a workshop session to work with the new materials which include a comprehensive computer program. A sub-committee has been meeting to examine general level programs in senior high social studies.

Vocational Programs

During the year the initial planning required for updating the junior high Industrial Arts curriculum was completed. The long term objective of this project is to update technology components, learning materials and equipment.

Pilot projects were implemented at the senior high level in the areas of Accounting Principles, Accounting, Typing, and Business Information Processing. Plans were completed for limited field testing of a computerized or automated accounting component in several high schools on a rotational basis.

Planning details were completed for piloting new courses in Typing, General Business and Distributive Education (Marketing) during the 1990-91 school year. Program maintenance activities and adjustments in learning materials were also undertaken in several ongoing high school vocational programs.

FRENCH EDUCATIONAL SERVICES

The French Educational Services Division is responsible for the development, piloting and authorization of all courses and programs in French first language, early and late immersion as well as core French. The Division also manages the Official Languages in Education agreement which the province has with the Department of Secretary of State.

PROGRAM DEVELOPMENT

During the 1989-90 school year, the French Division piloted eight new programs at various levels of early and continuing French immersion. Prominent among those were pilots in French language arts at the elementary level, science at junior high and economics at the senior high level.

Newly authorized materials were offered in five subject areas including elementary French language arts, geography at the junior high level as well as law and history courses at senior high levels. These new courses at the grades 11 and 12 levels will allow French immersion students a more appropriate selection of course options in French.

A major undertaking of the Division during the year was the development of the first phases of programs of study in French language arts and core French at the junior high level. The increased number of consultants within the Division has accelerated the process of program development accordingly.

APPUI A LA LANGUE MINORITAIRE

Quelques faits saillants ont marqué l'année scolaire 1989-90. D'abord, les nouveaux règlements régissant l'instruction en français langue maternelle sont adoptés donnant ainsi droit à l'éducation en français aux parents ayant droits. Ceci influence largement par la suite, le nouveau mandat donné à l'Unité 5, celui du statut de commission scolaire provinciale.

Un programme de refrançisation est offert à un groupe d'élèves à l'école François-Buote. Le ministère offre un programme adapté aux besoins de cette clientèle.

On embauche une conseillère en ressources qui offre un service en orthopédagogie et dont profite davantage l'administration et les enseignants et enseignantes de l'Unité 5.

Plusieurs nouveaux programmes sont developpés pour francophones. Entre autres, mentionnons le français à l'élèmentaire, les sciences à l'intermédiaire et la biologie au secondaire.

FEDERAL-PROVINCIAL AGREEMENTS

A number of initiatives were undertaken by the French Division in support of French as a first and second language in cooperation with the Department of Secretary of State. The extended French program at the University of Prince Edward Island, a French teacher resource centre at Evangeline school, improved French library collections in dual-track schools, as well as the continuation of French coordinators positions within the five school board jurisdictions, received financial support. Student and teacher bursary programs continued to receive financial support from the federal-provincial agreement and full-time as well as part-time French monitors were provided to boards.

OTHER PROJECTS

Other initiatives undertaken and supported by the French Division include a number of projects with the Maritime Provinces Education Foundation and a six-month student exchange with the province of Quebec.

EDUCATIONAL SERVICES

The Educational Services Division is responsible for Pupil Personnel Services including Guidance and Testing, Special Education Services and Media Services. The division's responsibilities include general consulting in these areas along with the provision of standardized testing services, classes for pupils with certain types of disabilities and media services.

During the year, consultations with regard to a proposed special education policy were continued. Also, a policy statement on guidance and counselling was approved.

PUPIL PERSONNEL SERVICES

Through the Pupil Personnel Consultant, services are provided in three areas: Guidance and Counselling, the Provincial Testing Program, and the General Educational Development (GED) testing program. These services are designed to develop comprehensive guidance and counselling programs and to coordinate services to pupils provided by various provincial departments and related private agencies. A province-wide academic testing program is carried out each year in grades 3, 6 and 9. Specialized testing for adults desiring a high school equivalency certificate through the GED program is also offered.

Guidance and Counselling Services

The Pupil Personnel Consultant provides a liaison between the Department of Education and various professional associations. Through these associations the province is able to keep in touch with national and international trends in the area of guidance services and counselling techniques. There is also a close liaison between the Pupil Personnel Consultant and the coordinators of guidance services in the school units.

Other functions of the Consultant are: consultation with school counsellors, assisting in the planning and evaluation of programs, providing resource materials and information on new trends, conferences and current literature, distributing career materials, coordinating Career Week, and promoting in-service training and professional development programs for counsellors.

The computerized career information service, CHOICES, is an integral part of the guidance program in all high schools. An intensive update in-service session is held each year for counsellors in preparation for the use of CHOICES. During the year data was collected for an evaluation of CHOICES.

Provincial Testing Program

The Canadian Test of Basic Skills was used in the provincial testing program in October 1989 and March 1990. The following numbers of students participated in the testing program:

Grade 9 - 1937
Grade 6 - 1934
Grade 3 - 1812
5685

This was a decrease of 77 students from the 1988-1989 testing program. Testing materials and scoring services are provided by the Department of Education.

General Educational Development

This program has been in effect in P.E.I. since 1971. The tests of General Educational Development (GED) provide an opportunity for adults to obtain their High School Equivalency Certificate. The attainment of the GED certificate has made it possible for the recipients to have a sense of personal satisfaction as well as increased professional and academic opportunities.

The GED TV series continues to be a valuable tool for preparation for the GED testing program. The three sets of preparation tapes are in constant use throughout the Province with one set available on loan through the Media Centre.

GENERAL EDUCATIONAL DEVELOPMENT EXAMINATIONS

Number of Certificates Issued

	GRADES				
July 1 - June 30	**9**	**10**	**11**	**12**	**Total**
1971 - 1981 (1st Ten Years)	63	95	406	2,573	3,137
1981 - 1982	13	32	28	283	356
1982 - 1983	16	19	[illegible]	194	250
1983 - 1984	16	20	[illegible]	145	196
1984 - 1985	7	17	14	127	165
1985 - 1986	7	13	18	119	157
1986 - 1987	6	19	19	135	179
1987 - 1988	14	8	22	124	168
1988 - 1989	15	38	32	136	221
1989 - 1990	15	28	30	155	228
TOTALS	172	289	605	3,991	5,057

SPECIAL EDUCATION SERVICES

Through the Special Education Consultant, services are provided to students and schools in three areas: special classes for the disabled, tutoring and residential programs, and special education curriculum support. Funding for Child Development teachers for mentally and physically disabled students and Resource Program teachers for students with learning difficulties is provided apart from the regular staffing formula. In addition, access to and the coordination of residential and other programs provided through the Atlantic Provinces Special Education Authority is offered. These services provide a comprehensive program for meeting the special needs of disabled students.

Special Classes

Classes for hearing impaired children and youth are administered directly by the Department of Education.

Elementary level classes for hearing impaired students are located in St. Jean School, while a class of older students is located in Stonepark Junior High School. The hearing impaired students who attend the Charlottetown Rural High School receive support services in a resource room model from a teacher of the hearing impaired. The school provides an auditory/oral program with academics in a continuous progress model.

When students progress to the point where they are able to be placed in regular classes, the school provides support services to them. As well, those students who may have some hearing impairment but have always been maintained in regular classes receive support. The staff of the School for the Hearing Impaired provides a parent guidance program which involves both parents and pre-schoolers on a regular basis. Audiological services are also provided by the school.

Adolescents who suffer from behavioral/emotional disorders are provided with a school program while they are in treatment in the Adolescent Unit at Hillsborough Hospital. Two teachers provide this program. During the year, 23 students received educational services in this program.

Tutoring, Residential and Itinerant Programs

Tutoring is provided at home or in hospital to students who are unable to attend school due to sickness, accident, etc. Forty-nine students used this service during the 1989-1990 school year for a total of 3137 hours. As well, English second language students receive tutoring in order to gain a basic facility with English.

The Department of Education provides for the education of some disabled children through grants made to the Atlantic Provinces Special Education Authority. During the year, two full-time students and one part-time student were in attendance at the Atlantic Provinces Resource Centre for the Hearing Handicapped in Amherst, Nova Scotia, while two students attended the Atlantic Provinces Resource Centre for the Visually Impaired in Halifax, Nova Scotia. As well, 55 visually impaired children, the majority of whom attend class in their own schools, were assisted through itinerant and tutoring services.

Staff Resources

A total of 114.1 special education teachers and 94.0 teacher assistants were funded above the ratio to school units during the 1989-1990 school year. These teachers and assistants provided services to mentally and physically disabled students and to students experiencing learning difficulties. This represented an increase of 8.6 teachers and 18.6 assistants funded by the Department for special education.

During the 1989-1990 year, the special project to provide services to severely language-/reading disabled students attending resource room programs in Unit 2 was continued. As well, all grade one students in Unit 2 were tested and those who displayed a tendency toward an impairment in auditory processing ability were provided with special sessions of remediation by resource teachers. This project was also initiated in Unit 3.

MEDIA SERVICES

The Media Consultant works with curriculum consultants, school units, schools, government departments and agencies to develop effective use of educational technology in the P.E.I. school system. This involves coordinating the acquisition and distribution of curriculum related AV materials, conducting workshops for teachers, and consulting on media projects prior to their implementation in the schools.

Acquisition

In 1989-1990, based on recommendations by curriculum consultants and their committees, Media Services negotiated duplication contracts for over a dozen new educational series and programs. Rights were renewed to keep other popular productions in circulation to the schools.

A number of joint purchases were made through participation in the Maritime Provinces Education Foundation. These acquisitions included additional French materials. The implementation of this project has made a wide variety of materials available to French immersion and French first language teachers.

The duplication facility at the Media Centre is now fully operational. It is doing approximately 1500 duplications annually for P.E.I. schools. This operation is coordinated by Media Services.

Workshops and Consultation

Media Services promotes the effective use of educational media by circulating information in newsletters and creating resource lists for teacher/consultant use. A number of databases and catalogues giving educators access to current information about computer software, AV equipment, supplies and hardware, are available through Media Services.

In 1989-1990 over a dozen workshops were given in the school system. These concentrated on educational copyright issues, the effective use of educational media, and educational computer software.

Consultation work focused on the school library community, guidance counselors working with the CHOICES computerized career education program and curriculum and pilot teachers across several disciplines.

On an inter-provincial basis, Media Services represents the Department of Education with respect to educational technology at Council of Ministers of Education Canada and Maritime Provinces Education Foundation meetings.

Production

Based on identified curriculum needs, Media Services carries out some in-house production. A number of workshops were videotaped and distributed to teachers for in-service training.

PROVINCIAL LIBRARY

The Provincial Library is responsible for the operation of the public library service in Prince Edward Island. This service is delivered through a network consisting of two bookmobiles, 21 small community branch libraries, the Summerside public library, Confederation Centre public library, and the Government Services library located in the provincial administrative complex. In addition there is a mandate to serve schools across the province. This is carried out by providing the services of a school library consultant to work with and advise schools on library matters. The second element of services to schools is provided by operating a centralized purchasing and processing service through the technical services branch. The Provincial Media Centre, a joint operation of the Department and the National Film Board, provides a film and video library which services schools across the province.

In addition to these distinct services, schools use public libraries to augment their own resources by short term loan of specific materials and to assist students directly in a variety of ways.

In the throne speech opening this year's legislative sitting, Government announced that Provincial Library Headquarters were to be relocated to Morell as part of the plan for decentralization of government services. Planning for this move will be a major preoccupation of all staff for the next several years.

The year was generally a busy one. The public service branches have noted small increases in circulation in number of requests, interlibrary loans, and in film usage. Significant progress has been made toward introduction of the system-wide microfiche catalogue system although it is not yet fully operational.

Again this year there has been a system-wide effort to make residents better aware of the services available from the libraries and to ensure greater use of materials and facilities. Province-wide events were celebrated in conjunction with the schools for Children's Book Week and Library Week. A province-wide Summer Reading Club was held with a variety of events including a visit by the well known Canadian author Tim Wynne-Jones.

The increased activity in school construction and the $100,000 special appropriation for upgrading school libraries have had very visible impacts on the service and a significant additional workload. The library was able to secure additional funding for a literacy project which greatly enhanced the collection.

CONFEDERATION CENTRE PUBLIC LIBRARY

This year was another busy one for the library with circulation counts increasing slightly and the patron count of people using the facility increasing by five percent. Use of the collections, periodicals and reference materials increased accordingly.

Staff at Confederation Centre participated in the usual system-wide events including National Book Festival Library Week, Children's Book Week, and the Annual Summer Reading Club. In addition the library participated in the Charlottetown Health Fair. Involvement in this included a booth with a display of relevant books which generated a great deal of interest.

The annual meeting and conference of the Atlantic Provinces Library Association was held in Charlottetown this year. Library staff were involved in the planning and arrangements for this event as well as being participants in the sessions and workshops which were a part of the conference.

Library staff participated in the Provincial Library's management by objectives program setting goals for the library and working to establish and meet the overall goals for the Provincial Library. New procedures have also been put in place to do sample counts of in library use of materials and other services in order to provide a better statistical picture of use of the library.

The Children's Library has been extremely active during the year with a renewed emphasis on programming and author visits. Included in this year's activities were visits and readings by the following authors: Lynn Hancock, Robin Muller, Rachna Gilmour, and Tim Wynne-Jones. Mr. Jones was a guest as part of the Summer Reading Club. He helped launch a very successful event in which over one hundred children registered in the club making the library a very busy place during the summer months.

The Children's Librarian worked with Island Cablevision to tape and broadcast a very successful series of children's story programs. Through the auspices of the Challenge 89 Student Program it was possible to hire a student who conducted a series of summer programs in the parks throughout the city. In addition there were the regular weekly story hours conducted for different age groups and nursery schools as well as frequent special visits from a variety of groups. In all about three hundred programs were provided for some four thousand children.

The year has been a busy one for all sections of the library as increased demands are being made in all areas of the service.

BOOKMOBILE SERVICE

This year the bookmobile provided service at 152 locations. Twenty-one of these locations are schools. The others include the regular community stops, senior citizens' manors and nursing homes, day care centres, and two jails. The service continues to be very well used and greatly appreciated by patrons across the province.

The bookmobile service participated fully in the system-wide events such as library week when staff were involved in the annual book display at the Summerside Waterfront Mall. The bookmobiles also participated in the annual Summer Reading Club with the cooperation of some of the schools who made children aware of the program and encouraged them to participate.

The two diesel busses continue to work in a very satisfactory manner despite their increasing age and the amount of traveling they do. A great deal of credit is owed to the staff of the Regional Administrative Unit 3 bus depot who provide an excellent repair and preventative maintenance program.

Overall, the bookmobile service continues to play an important role in the attempt to make library service readily accessible to all areas of the province. This year they made a total of 2,550 separate visits to Island communities and circulated 115,000 books.

BRANCH LIBRARIES

Branch libraries continue to play an essential role in the lives of their communities. Through their services, seniors are offered large print books, parents get story books for preschool children, immigrants have access to books in their native tongue and all age groups borrow educational videos through deposits from the Media Centre. In addition to having access to the Provincial Library collection, rural library patrons' information requirements are met by borrowing materials located in other Canadian libraries through the online searching of two major databases, UTLAS and DOBIS, and by using Envoy, an electronic mail service. There is an increasing demand for these services which is shown by increased circulation, 6000 requests for information and specific titles, and increased participation in a wider variety of programs.

Throughout the year, Branch Libraries participated in province-wide promotional activities. Three hundred and thirty children completed the summer reading program, EUREKA. Tim Wynne-Jones, Canadian Children's Author, read from his books to capacity audience in Souris and Montague.

Friends of the Library Committees sponsored summer student employees in ten libraries. These students organized and promoted numerous activities for children and other target groups in the community.

Kindergartens, day cares, and school children were offered a wide variety of activities during Canadian Children's Book Week. Celebrated author, Robin Muller, read to children at the St. Peters', O'Leary, and Summerside Public Libraries.

During Library Week/National Book Festival, the branch library staff organized a wide variety of interesting and informative programs. Touring authors included Frank Ledwell, Paulette Bourgeois, Janet Lunn, Sheree Fitch, Bridgette Van Vliet, and David Weale. In addition, lectures and demonstrations on environmental issues, gardening, computers, interior decorating and fire safety were also offered as part of the activities.

Three libraries upgraded their facilities during the year. Souris Library was completely renovated and both Alberton and Murray Harbour got new shelving.

Following the announcement of the Provincial Library headquarters move to Morell, the branch library division started the process of planning for the relocation. The first step was a critical evaluation of the services being offered and discussion of probable changes in procedures to meet service demands. This evaluation will be ongoing for the next year as well.

GOVERNMENT SERVICES LIBRARY

The Government Services Library continues to provide full library service to its many users. Although primarily utilized by provincial government employees, the library is also used by federal government employees, members of the business community, students from the University of Prince Edward Island and Holland College, and the general public. As an integral part of the Provincial Library system, the Library is open to the public and its resources are available to residents of the province through the internal interlibrary loan network of the Provincial Library. It is able to cater to such a diverse group because of the varied nature of the collection.

Circulation statistics and the numbers of reference queries and interlibrary loans showed a slight increase over the previous year. The heaviest use of the library's resources continues to be in the areas of periodicals (which are routed throughout government departments) and Statistics Canada publications.

The major project undertaken this year involved an inventory of the general collection in an attempt to ensure that the microfiche catalogue would accurately detail the holdings of this library. Missing titles were identified and were deleted from the inventory. This project could not have taken place without the assistance of a summer student provided by the Student in Industry Program of the P.E.I. Department of Industry.

The librarian took advantage of the Temporary Assignment Program of the Civil Service Commission to undertake a four month assignment in the Department of Finance. This assignment provided a much better understanding of Statistics Canada publications and the role that the Government Services Library can play in the dissemination of this data to clients within the provincial government and to other users.

SCHOOL LIBRARY CONSULTANT

The 1989-90 school year was an important one for school libraries in the province. Three additional teacher-libarian positions were funded by the Department outside the regular pupil-teacher ratio. The School Library Policy Statement was approved and distributed by the Department. Work continued on the draft guidelines for School Library Resource Centres in Prince Edward Island.

The University of Prince Edward Island offered the first two courses of a ten course diploma program in School Librarianship in the summer session. They were given by Art Forgay of Regina. The Consultant continued to work with University personnel on required resources to support this program.

The Library Information Skills Continuum continued to be promoted during the year. The Department financially supported a one day in-service workshop for the entire teaching staff of Unit 2 given by noted consultant Carol-Ann Haycock. As well, assistance was given to a session she did for the P.E.I. School Library Association.

The Consultant also participated in the organization of a workshop on Library Automation given by Jane Beaumont on March 14, 1990 which attracted over 60 teacher-librarians and principals from across the province. This workshop inspired many teacher-librarians to begin working on the details of how to automate their collections.

A special grant allocation of $100,000 to upgrade existing school library collections was provided by the Department. Several lists were developed and distributed to elementary and junior high schools to assist teacher-librarians in the selection of materials. The Consultant spent much additional time advising teacher-librarians on how best to spend their allotment, identifying resources to meet specific needs and recommending suitable materials.

In addition to responding to the regular individual requests for information and assistance, the Consultant worked with schools undergoing capital grant construction, renovation and expansion. Evaluations of the existing collections were done at Queen Charlotte Junior High School, Parkside Elementary, Eliot River Primary and the three North Shore Schools to be consolidated into Gulfshore Elementary. Additional assistance was provided for staff at Gulfshore Elementary and Birchwood Junior High School in the process of materials selection. As well, assistance was offered on database creation at Birchwood where a library automation program had been purchased through their capital grant.

The routing of professional periodicals to teacher-librarians was continued and other materials of interest were circulated to teacher-librarians.

The Consultant was once again involved in the annual convention of the P.E.I. Teachers' Federation as part of the Provincial Library's participation. A display was mounted and an bibliography compiled to accompany it.

Library Week was celebrated in conjunction with National Book Festival, April 21-28. This year's theme Literacy/L'Alphabetisme was chosen since 1990 was designated International Literacy Year by the United Nations. A materials package was prepared in collaboration with the P.E.I. School Library Association for distribution to schools, day care centres, and kindergartens across the province.

The past school year has been an interesting and exciting one for those involved in school librarianship in P.E.I. Several additional positions, a supplementary library materials grant and increased activity, as well as ongoing capital construction/renovation/expansion projects, have resulted in even more demands from the school system.

MEDIA CENTRE

The Media Centre continued its high level of activity in the 1989-90 period, with total film and video bookings of 31,215. If we use normal estimates of two screenings per booking and audiences of 25 per screening, it may be stated that our materials had in excess of one million viewings in this year.

In addition, the theatre facility is in constant use with scheduled weekly visits for eight day-care and kindergarten groups ranging in size from 15-35, for groups and associations in the area, and for individuals who need film or video screening for individual projects.

During the year, the Media Centre was involved with the Department of Tourism by providing films for specific locations and noontime films in the theatre during the summer tourist season, CBC and ATV in provision of background film and video material, the P.E.I. Archives, a series of Island films on Island Cablevision, the weekly series of films at Eptek Centre, special film programs for the Annual P.E.I. Teachers' Federation Convention, the Heritage Fall Festival, Community School Program, International Women's Day, Library Week, and other activities.

The Media Centre has continued a new initiative in the provision of educational materials on video to public libraries. This has proved popular with library patrons in communities across the province and will be expanded in the future to the extent that resources permit.

During the past year, several staff members devoted a lot of time to a series of meetings that were necessary to plan for the conversion to a computerized inventory and bookings system. Staff have received training and have begun entry of the database. This new system is scheduled to be operational in the fall of 1990.

The inventory continues to grow, thanks to reduced prices for video titles and the provision of free video titles from the National Film Board in both official languages. The current inventory lists 3,969 titles in 16mm film, and 2,510 video titles for a total inventory of 6,479 titles. Video will play an ever more prominent role in the Center's activity in the future and will likely result in the general public becoming a more significant part of our user group. In the past, use has been dominated by school and other institutional clients.

TECHNICAL SERVICES

This year was the busiest in the history of the service. Volume increased by 46 percent from last year to a total of 63,730 items. Service to schools accounted for 66 percent of this, the remainder involved work for the Provincial Library. The number of new titles catalogued into our database rose by 17 percent. This year French titles accounted for 12 percent of the activity, up from 6 percent last year.

Several factors contributed to the high level of activity. The department's School Construction Program was one of the major factors. The library collections for Tracadie Cross Elementary, Birchwood Junior High, and Tignish Elementary schools began to be ordered, were received and processed during the year. As well, these schools went through a reorganization process which saw them recataloguing much of their existing collections.

Early in 1990, the department allocated $100,000 as a special upgrading grant to the school libraries in the province. Special efforts were focused on this project and with the cooperation of teacher-librarians and special effort from all staff it was possible to begin getting orders out before the end of March so that schools would be able to receive as much as possible of this material before the end of the school term.

In addition to this, there was an additional allocation of funds for French materials as a result of a new joint initiative with the Federal government and some special funds for literacy materials.

Work on the microfiche catalogue project made slow progress during the year. The first test runs of these files were available by year-end. Staff will be using these files on a trial basis and, if everything proceeds satisfactorily, the microfiche catalogue will be put into public use in the late summer of 1990.

All positions were filled with permanent employees and the addition of one half-time employee was a factor in maintaining the backlog at a reasonable level. It was possible to obtain some additional part-time staff to cope with the extra work loads, and the addition of a temporary bilingual employee greatly eased the load created by the large influx of French materials. The provision of extra student assistance during the summer through the Department of Industry Jobs for Youth Program greatly assisted our efforts to cope with the increased demands.

The current level of demand does not appear likely to decline in the next year or two. The school construction program will continue for some time. There is growing interest in French services and a new French library is planned for the French Community Centre in Charlottetown. The planned implementation of the microfiche catalogue will be a substantial enhancement to service and at the same time make some reduction to clerical work.

PROVINCIAL LIBRARY

CIRCULATION and HOLDINGS (April 1 - March 31)

1985-86 to 1989-90

	1985-86	1986-87	1987-88	1988-89	1989-90
Holdings	197,648	207,555	216,880	220,503	230,276
Volumes Added	10,410	12,656	13,341	16,300	15,313
Volumes Withdrawn	6,112	2,749	4,015	12,677	5,540
Film Holdings	3,802	3,819	3,863	3,789	3,969
Films Added	89	50	54	34	160
Films Withdrawn	3	33	10	108	0
Video Tapes	952	1,272	2,111	2,306	2,510
Records	2,223	2,280	2,350	2,398	2,300
Newspapers	36	36	36	35	35
Periodicals	515	512	562	566	607
Circulations (Books and Records)	585,114	606,207	580,570	584,591	593,025
Bookings (16mm films & video tapes)	25,094	26,846	34,215	33,642	31,215

ADMINISTRATION AND FINANCE BRANCH

The Administration and Finance Branch consists of the following components.

- Teachers' Certification and Pensions
  - Registrar's Office
  - Teachers' Superannuation Office
- Systems and Information Section
- Student Aid Office
- Personnel Office
- Finance
  - Finance General
  - Provincial Learning Material Distribution Centre

A new position of Planning Officer has been added to the Branch to assist senior management with research. The Branch also has a solicitor on loan from the Department of Justice to draft revisions to the School Act and French Language Instruction Regulations.

ADMINISTRATION

The Administration Division provides a variety of services to the education community from its five major sections.

- The Registrar's Office functions primarily to administer teacher certification regulations and in addition maintains historic provincial examination records.
- The Teachers' Superannuation Office administers the Teachers' Superannuation Act and provides information to superannuates and teachers nearing retirement.
- The Systems and Information Section coordinates the development and support of departmental mainframe and microcomputer systems, maintains statistical data on students and teachers, and prepares general information publications for the Department.
- The Student Aid Office provides for the efficient operation of the Canada Student Loan Program and administers the P.E.I. Bursary Program.
- The Personnel Office provides for personnel administration within the Department of Education.

In addition to these major functions, the Branch also provides liaison and coordination in a variety of other service areas such as federally funded Official Languages Programs, Teacher Exchange Program, the Interchange on Canadian Studies, the Teachers' Sabbatical Leave Program and the Encounters with Canada Program offered at the Terry Fox Canadian Youth Centre.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for administering the Department of Education Regulations governing teacher certification. Examination and evaluation of training programs are conducted to ensure that applicants meet the licensing requirements under academic, vocational or substitute regulations. Statements of professional qualifications are prepared for Island-trained teachers seeking employment elsewhere. The Registrar's Office maintains liaison with school boards and Holland College to ensure current certification and teaching service records are available for all instructional personnel.

The Registrar's Office is also responsible for the maintenance of historic provincial examination results at the grade 8, 10 (Entrance), 11 (Common Examining Board) and 12 (Common Examining Board and Atlantic Provinces Examining Board) levels and the issuing of appropriate transcripts and records of marks as requested.

THREE YEAR COMPARISON OF TEACHING CERTIFICATES ISSUED

1987-88 to 1989-90

Type of Certificate	July 1/87 - June 30/88	July 1/88 - June 30/89	July 1/89 - June 30/90
Interim Academic	194	168	172
Permanent Academic	104	90	93
Vocational	13	14	11
Vocational Letter of Authority	19	17	11

TEACHERS' SUPERANNUATION OFFICE

The day-to-day administration of the P.E.I. Teachers' Superannuation Act is handled by Administration and Finance Branch staff. This includes pension and transfer calculations, pension payroll administration and providing information services to superannuates and to teachers nearing retirement.

SYSTEMS AND INFORMATION SECTION

The Systems and Information Section is headed by the Management Information Coordinator and serves the Department in four areas:

- to coordinate the planning and development of computer information resources in the Department including the annual preparation of a comprehensive plan;
- to manage the provision of support services such as training of staff in the use of different computer systems, ordering of equipment and supplies, maintenance contracts and repair of equipment, and liaising with Computer Services Division for support of mainframe systems;
- to collect and disseminate statistical data on students and teachers; and
- to prepare general information publications such as the annual report and departmental newsletter.

The Department has completed the first year of its plan for developing computer-related information resources. One major undertaking during the year was to extend the use of word processing to secretaries in the Programs and Services Branch, and to other professional and management staff who could benefit from it. This has virtually eliminated the word processing service being provided centrally in the Department. The IBM Displaywriter equipment used for word processing and database management has become obsolete and its use will be discontinued once the documents and databases on it are transferred to other equipment. Staff in the section will switch to microcomputer software and equipment so that they can provide support in the development of new applications, and support to users who are now using their own computers.

In March 1990, government approved the implementation of a computer-based booking and cataloguing system for the Media Centre. This system will completely automate the daily operation and management of the Media Centre, which is the provincial educational resource centre for lending film and video materials. The Medianet software will be installed on a MicroVax 2000 minicomputer to be obtained from the Department of Energy and Forestry. Data will be entered during the summer so that the system will be available to do bookings by September 1 when teachers return to the schools.

Other smaller applications were also implemented during the year such as the transfer of the Teachers' Superannuation Fund books of account to a computer-based accounting package, and the use of Lotus 1-2-3 for financial costing and analytical work.

The preparation of planning documents, called information resource managements plans, are to be done annually by all government departments. The Department of Education had its second plan approved in June 1990. Although implementation has started for some of the systems identified as a priority, implementation of others, such as the school boards' payroll and financial information systems, a province-wide student record management system, and automation of the provincial library system, are contingent on the outcome of feasibility studies or have been deferred for other reasons.

The Systems and Information Section also has specific responsibility for the collection and dissemination of information on students and teachers, such as current and projected enrolments, teacher salaries, certification, and subjects taught.

A general information service is provided to the public and educational agencies who are seeking directories, publications and statistics. Preparation of publications such as the departmental newsletter to teachers, the annual report of the Department, and various other handouts also fall within this section.

STUDENT AID OFFICE

Canada Student Loans Program

The Canada Student Loans Act came into effect on July 28, 1964. Its purpose is to make financial aid available to needy students who wish to carry on full-time studies at the post-secondary level. Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. The federal government carries the cost of interest on these loans while the student continues full-time study and for six months thereafter. The student must assume the responsibility for repayment of the loan after this six-month period.

The maximum amount that may be authorized for a student is $105 per week of study, which is normally $3,360 per academic year or $1680 per semester.

P.E.I. Bursary Program

The P.E.I. Bursary Program is a financial assistance program established in 1969 by the provincial government. The object of the program is to supplement the monies that may be borrowed by needy students through the federal government's Canada Student Loans Program. The maximum bursary available to a student is $1,950 per academic year, or $975 per semester. The procedure for disbursement of funds in effect for 1989-90 is:

1. The first $2,600 of need is Canada Student Loan.
2. The next $1,950 of need is P.E.I. Bursary.
3. The balance of need to the maximum of $105 per week of study allowable is Canada Student Loan.

During the year, the Student Aid section processed and evaluated 2,671 applications for assistance. Of these a total of 2,536 received Canada Student Loan assistance, and 1,577 received P.E.I. Bursary.

Canada Student Loans Part-time Program

The Part-time Program came into effect in 1983-84. Its purpose is to make financial aid available to needy students who wish to carry on part-time studies at the post-secondary level.

Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. Interest charges begin on the effective date of the loan and repayment begins 30 days later. The maximum a student may have outstanding at any one time is $2500.

In 1989-90, nine students received assistance under this program.

Canada Student Loans Program - Interest Relief Plan

The Interest Relief Plan came into effect in 1983-84. The purpose of this plan is to pay the interest on full-time and part-time Canada Student Loans on behalf of students who are unable to find work or who are temporarily disabled and consequently experiencing financial hardships. The maximum extension period is 18 months beyond the normal 6 months of interest-free status.

PERSONNEL OFFICE

The Personnel Office is responsible for all aspects of personnel administration within the Department of Education. Included in these responsibilities is involvement in recruitment and selection of employees, maintenance of personnel records, administration of the Civil Service Act and Regulations, administration of the collective agreement between the Civil Service Commission and the Union of Public Sector Employees, the establishment of departmental policies and procedures relating to personnel and the provision of guidance and advice to employees on personnel matters.

The Personnel Office also acts as liaison with the Civil Service Commission for purposes of staff development training courses, and personnel service needs.

Staff Changes

Blair Weeks was appointed Planning Officer November 6, 1989. Vince Warner was appointed Social Studies Consultant November 6, 1989. Ray Malone was appointed Pupil Personnel Consultant September 1, 1989. Albert Seror and Diane Chevarie were contracted September 1989 as consultants in the French Educational Services Division.

Mary Ellen MacMillan resigned her position as Language Arts Consultant June 18, 1990.

OFFICIAL LANGUAGES PROGRAMS

The Summer Language Bursary Program, funded by the Department of the Secretary of State, coordinated nationally by the Council of Ministers of Education Canada, and administered provincially by the Department of Education provided some 70 Island post-secondary students with an opportunity to study their second official language during a six-week summer immersion course. The courses are offered at over 40 participating universities across Canada and each Island student who participated received a $1,350 bursary. The University of Prince Edward Island, this province's only participating institution, provided spaces for approximately 130 students from across Canada during the summer of 1989.

A parallel program for Island francophone students which enables them to enhance their use and knowledge of their mother tongue and culture is similarly administered and funded.

The part-time Monitor Program, under which some 15 full-time post-secondary students were employed locally, provides French speaking students an opportunity to work part-time in the public schools by acting as teacher assistants in French (immersion and second language) classes for up to eight hours per week.

The "full-time" Monitor Program made eight full-time French speaking teacher assistants available to public schools in this province. Unit 1 which, due to distance from the University of Prince Edward Island, does not receive any part-time monitors, received two full-time positions, and two were also assigned to Units 2 and 4, one to Unit 5 and one to Unit 3.

The Department of the Secretary of State provided the province with funding for the continuation of the "Bourse de Voyage" Program and the Official Languages Study Fellowship Program. The former is made available to Island official minority language students to assist them in pursuing their post-secondary studies in French outside this province. The latter provides Island post-secondary students with an opportunity to follow a full year of study in a Canadian French language university or college. Approximately 10 students were accommodated under the "Bourse de Voyage" program with another 35 students having benefited from the Official Languages Study Fellowship Program during the 1989-90 school year.

NEGOTIATIONS

Administration and finance staff participate on the management teams who negotiate collective agreements for instructional staff as represented by the P.E.I. Teachers' Federation, and non-instructional staff in the administrative support, transportation, property maintenance, and teacher assistant groups, as represented by the Canadian Union of Public Employees locals 1770, 1145, 1775 and 3260.

FINANCE

The Finance Division is primarily responsible for budget analysis, preparation and control, purchasing and accounts payable, inventory control, processing of Regional Administrative School Unit payroll and the financial information system (FIS), accounting for Teachers' Superannuation Fund including subsidiary ledgers for individual accounts, the operation of the Provincial Learning Material Distribution Centre, and the equipment purchasing for the school construction program.

In addition to these primary responsibilities, the Division administers the deferred salary leave plan for School Unit employees, the pension plan for non-instructional employees of the School Units, and is participating in the pay equity process for the school system.

Budget Analysis, Preparation and Control

Budget submissions from the six divisions of the Department, five Regional Administrative (School) Units, Maritime Provinces Higher Education Commission, Student Aid, Atlantic Provinces Special Education Authority, Holland College Vocational High School Division and Atlantic Veterinary College are analyzed and consolidated into the total education budget.

The total expenditures for 1989-90 fiscal year were broken down as follows:

General Education	$ 8,155,700
Regional Administrative Units	99,531,900
Post-Secondary	33,910,100
Vocational - Holland College	4,068,500
Total	$145,666,200

Purchasing and Accounts Payable

The Finance Division prepares and/or checks and authorizes all payments for goods, services and grants made by the Department of Education. All purchase requisitions are prepared and files maintained for completion of the transactions.

Regional Administrative Units' FIS and Payroll

The Units' FIS and payroll are processed by the provincial government's centralized Computer Services Division, with Finance Division acting as intermediary between the School Unit and Computer Services for output control and distribution.

The Units' FIS is undergoing an extensive review by staff from the School Boards and the Department, with the assistance of an external management consultant.

Teachers' Superannuation Fund

The Division is responsible for the full accounting function for the Teachers' Superannuation Fund. This includes a computerized subsidiary ledger of all contributors. During the year the manual books of account were converted over to a computerized accounting package.

Equipment and Furniture Inventory Control

The Division maintains a perpetual inventory system of all department equipment and furniture, controlling inventory by location and by total number.

Provincial Learning Material and Distribution Centre

The Provincial Learning Material Distribution Centre is a separate section of Finance and is responsible for purchasing and distribution of all approved learning materials including texts and workbooks for schools in the province. Total expenditure for learning materials in 1989-90 fiscal year was in excess of $1,225,000, including expenditures on minority and second language. Inventories in the central warehouse and in each school are maintained and controlled by a computerized perpetual inventory system.

School Construction Program

The Division is responsible for the full range of purchasing functions, accounts payable maintenance and budget control for equipment in new and renovated school construction.

The following school projects were completed and officially opened during this year:

Tignish Elementary Consolidated School - A new elementary school was constructed on the site of the old high school. The school has approximately 35,750 square feet and was designed to house 275 elementary students grade one to six.

Birchwood Junior High School - A major addition to the school was completed during the year. The addition of approximately 25,000 square feet included a new library resource center, a special education center, an art room and a new gymnasium. The second phase of the project will include renovating the old gymnasium to provide a cafeteria and a music room, as well as improving the industrial arts shop, science lab and administrative offices.

East Wiltshire Junior High School - An extension of approximately 10,000 square feet was added to the school providing ten additional classrooms and an expansion to the cafeteria.

Eliot River Elementary - Six high quality relocatable classrooms were added to the school. These relocatables are designed so that they can be moved to another school if populations shift from one area to another.

Glen Stewart Elementary - This school was also provided with six relocatable classrooms to meet the needs of the growing student population in this area.

St. Teresa's Consolidated School - A new structure was constructed adjacent to the community center and is connected to the center by a walkway. The new building provides for additional classroom space, library resource center and administration offices.

Tracadie Cross Consolidated School - During the year additional classroom space was added to the school as well as renovations to the existing structure.

In addition, work proceeded on several projects during the year including: Alberton Elementary, Eliot River Primary, Gulf Shore Consolidated, Parkside Elementary and French School/Community Centre.

Planning commenced on the following: Borden Elementary, Colonel Gray Senior High, Charlottetown Rural High, and Queen Charlotte Junior High.

Deferred Salary Leave Plan

The Division accounts for and controls the deferred portion of salary on behalf of School Unit employees participating in a deferred salary leave plan.

Pay Equity

The *Pay Equity Act* required the Regional School Boards to commence on January 1, 1990, the process to implement pay equity for its employees. The staff of the Finance and Administration Divisions are participating in this process with responsibility for data collection and for various administrative functions.

A Steering Committee has been established made up of representatives from the Canadian Union of Public Employees (transportation group, property maintenance group, administrative support group and teacher assistants), P.E.I. Teachers' Federation, Excluded Employees, the School Boards as represented by the School Trustees' Association, and the Department of Education. This Committee has established its terms of reference, and set up a communications sub-committee. To date, the work of the Steering Committee has focused on information gathering, identification of classes and determination of female and male dominated classes.

Pension Plan for Non-Instructional Employees

The on-going administration and fund management of the School Units' Non-Instructional Employees' Pension Plan is supervised by a Pension Committee made up of staff from the Department and from employee representatives.

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PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY SCHOOL AND GRADE
OCTOBER 31, 1989

REGIONAL ADMINISTRATIVE UNIT 1

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
113	Westisle Composite High	-	-	-	-	-	-	-	-	-	251	242	269	9	771
122	Hernwood Junior High	-	-	-	-	-	-	149	152	118	-	-	-	8	427
123	M.E. Callaghan Junior High	-	-	-	-	-	-	167	156	113	-	-	-	12	448
130	Tignish Elementary	54	50	49	46	47	60	-	-	-	-	-	-	5	311
131	Alberton Elementary	45	39	48	43	43	46	-	-	-	-	-	-	5	269
132	Bloomfield Elementary	36	49	42	38	38	36	-	-	-	-	-	-	-	239
133	O'Leary Elementary	46	53	41	44	45	56	-	-	-	-	-	-	5	290
134	Ellerslie Elementary	38	45	49	34	37	53	-	-	-	-	-	-	5	261
135	St. Louis Elementary	51	35	47	42	37	42	-	-	-	-	-	-	-	254
	TOTAL UNIT 1	270	271	276	247	247	293	316	308	231	251	242	269	49	3,270

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 2

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
211	Kensington Intermediate/ Senior High	-	-	-	-	-	-	76	77	68	64	69	64	-	418
212	Kinkora Regional High	-	-	-	-	-	-	-	-	56	33	43	43	-	175
215	Three Oaks Senior High	-	-	-	-	-	-	-	-	-	266	293	245	16	820
220	Summerside Intermediate	-	-	-	-	-	-	218	169	190	-	-	-	34	611
221	Athena Consolidated	52	48	39	43	49	42	53	56	58	-	-	-	11	451
222	Miscouche Consolidated	20	20	22	13	18	16	24	14	22	-	-	-	-	169
231	Borden Elementary	22	24	22	23	17	21	19	22	-	-	-	-	-	170
232	Elm Street Elementary	75	65	63	91	86	103	-	-	-	-	-	-	-	483
233	Queen Elizabeth Elementary	82	67	45	65	78	63	-	-	-	-	-	-	-	400
234	Somerset Elementary	39	31	25	38	29	29	26	30	-	-	-	-	-	247
236	Parkside Elementary	70	53	63	64	52	70	-	-	-	-	-	-	35	417
237	Greenfield Elementary	115	101	77	56	45	54	-	-	-	-	-	-	5	453
	TOTAL UNIT 2	475	419	356	393	374	398	416	368	394	363	405	352	101	4,814

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 3

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
310	Charlottetown Rural High	-	-	-	-	-	-	-	-	-	377	338	374	11	1,100
311	Colonel Gray Senior High	-	-	-	-	-	-	-	-	-	282	238	238	-	758
314	Bluefield High	-	-	-	-	-	-	-	-	-	215	257	272	-	744
320	Birchwood Junior High	-	-	-	-	-	-	205	173	184	-	-	-	32	594
321	Queen Charlotte Junior High	-	-	-	-	-	-	189	131	145	-	-	-	-	465
323	Stonepark Junior High	-	-	-	-	-	-	277	294	300	-	-	-	-	871
324	East Wiltshire Junior High	-	-	-	-	-	-	209	186	217	-	-	-	-	613
340	Glen Stewart Elementary	140	125	130	152	142	125	-	-	-	-	-	-	-	814
341	Central Queens Elementary	69	56	59	67	54	68	-	-	-	-	-	-	-	373
342	Eliot River Elementary	145	158	154	155	140	143	-	-	-	-	-	-	4	899
343	L.M. Montgomery Elementary	61	50	66	56	59	46	-	-	-	-	-	-	2	340
344	Fort Augustus Elementary	30	24	26	26	27	19	17	27	23	-	-	-	-	219
345	Englewood School	33	33	32	28	22	31	31	22	34	-	-	-	-	266
346	Parkdale Elementary	42	31	29	20	40	29	-	-	-	-	-	-	-	191
347	Prince Street Elementary	79	64	60	69	56	61	-	-	-	-	-	-	-	389
348	Stella Maris School	13	10	15	13	13	13	27	22	40	-	-	-	-	166
349	Sherwood Elementary	85	86	104	75	112	95	-	-	-	-	-	-	-	557
350	Ecole Francois-Buote	13	9	9	5	6	2	4	3	-	-	-	-	-	51
351	Spring Park Elementary	84	99	90	91	105	87	-	-	-	-	-	-	-	556
352	St. Ann's Elementary	7	7	3	3	8	6	-	-	-	-	-	-	-	34
353	St. Augustine's Elementary	17	19	21	9	18	18	-	-	-	-	-	-	-	102
354	St. Jean Elementary	68	34	27	37	32	37	-	-	-	-	-	-	1	236
355	West Kent Elementary	58	63	52	59	50	56	-	-	-	-	-	-	5	343
356	West Royalty Elementary	25	32	17	21	21	14	-	-	-	-	-	-	-	130
357	Stanhope-Grand Tracadie Elementary	10	4	8	5	16	13	-	-	-	-	-	-	-	56
	TOTAL UNIT 3	979	904	902	891	921	863	959	858	943	874	833	884	56	10,867

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 4

SCHOOL CODE	SCHOOL NAME	GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
410	Montague Junior/Senior High	-	-	-	-	-	-	78	85	199	229	222	272	8	1,093
411	Morell Regional High	-	-	-	-	-	-	-	-	83	77	80	76	5	321
412	Souris Regional High	-	-	-	-	-	-	-	12	93	86	81	98	-	370
440	Belfast Consolidated	31	28	24	22	14	24	27	26	21	-	-	-	-	217
441	Cardigan Consolidated	26	26	23	23	21	22	24	19	-	-	-	-	-	184
442	Dundas Consolidated	16	16	16	17	11	14	16	19	-	-	-	-	-	125
443	Eastern Kings Consolidated	13	17	17	18	15	17	20	19	-	-	-	-	-	136
444	Fortune Consolidated	12	17	15	12	6	10	15	10	-	-	-	-	-	97
445	Georgetown Elementary	15	15	17	14	16	14	14	13	-	-	-	-	-	118
446	Montague Consolidated	92	73	75	68	87	83	-	-	-	-	-	-	19	497
447	Morell Consolidated	26	32	25	31	40	34	30	26	-	-	-	-	19	263
448	Mt. Stewart Consolidated	15	12	20	16	13	7	8	15	-	-	-	-	-	106
449	Rollo Bay Consolidated	25	20	23	25	24	19	17	16	-	-	-	-	-	169
450	Souris Consolidated	47	28	40	32	27	42	30	19	-	-	-	-	5	270
451	Southern Kings Consolidated	59	50	46	65	55	50	45	38	-	-	-	-	4	412
452	St. Peter's Consolidated	12	21	10	11	19	9	15	9	-	-	-	-	-	106
453	St. Teresa's Consolidated	10	9	10	10	13	9	6	10	-	-	-	-	-	77
454	Tracadie Cross Consolidated	23	11	15	12	10	18	18	18	-	-	-	-	-	125
455	Vernon River Consolidated	18	24	27	34	35	32	36	27	29	-	-	-	-	262
	TOTAL UNIT 4	440	399	403	410	406	404	399	381	425	392	383	446	60	4,948

Table 1.1 Continued

REGIONAL AGMINISTRATIVE UNIT 5

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
510	Ecole Evangeline	63	52	44	41	38	43	46	43	33	26	35	27	-	491
	TOTAL UNIT 5	63	52	44	41	38	43	46	43	33	26	35	27	-	491

PROVINCIALLY OPERATED SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
680	School for the Hearing Impaired	-	-	-	-	-	-	-	-	-	-	-	-	6	6
	TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	6	6

Table 1.1 Continued

PROVINCIAL VOCATIONAL HIGH SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
791	Holland College Summerside Centre	-	-	-	-	-	-	-	-	-	-	129	-	-	129
891	Holland College Royalty Centre	-	-	-	-	-	-	-	-	-	-	131	23	-	154
	TOTAL	-	-	-	-	-	-	-	-	-	-	260	23	-	283

NOTE: In addition to the 283 students taking the full-time vocational high school program, there are 308 Project Integration students attending vocational high schools half days who are enrolled in one of the other school board administered high schools.

Table 1.1 Continued

PRIVATE SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**Special**	**Total**
940	Immanuel Christian School	3	2	2	2	2	2	-	-	-	-	-	-	-	13
970	Grace Christ School	10	2	8	5	6	4	6	4	3	1	1	2	-	52
	TOTAL	13	4	10	7	8	6	6	4	3	1	1	2	-	65

	GRADES													
	1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**Special**	**Total**
PROVINCIAL TOTALS	2,240	2,049	1,991	1,989	1,994	2,007	2,142	1,962	2,029	1,907	2,159	2,003	272	24,744

Table 1.2

PUBLIC AND PRIVATE SCHOOLS
ENROLMENT BY AGE, GRADE, SEX
OCTOBER 31, 1989

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		Total
AGE	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	
Under 6	237	211	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	238	212	450
6	782	821	169	175	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	952	998	1950
7	67	118	728	750	183	142	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	4	980	1014	1994
8	-	4	92	127	680	692	174	148	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	5	949	976	1925
9	-	-	2	5	86	190	671	694	159	148	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	7	924	1044	1968
10	-	-	-	-	4	12	99	175	689	662	174	154	3	-	-	-	-	-	-	-	-	-	-	-	5	23	974	1026	2000
11	-	-	-	1	1	-	9	18	102	196	665	618	177	141	-	-	-	-	-	-	-	-	-	-	10	23	964	997	1961
12	-	-	-	-	-	-	1	-	12	24	129	219	704	660	162	122	2	-	1	-	-	-	-	-	6	17	1017	1042	2059
13	-	-	-	-	-	-	-	-	-	2	9	35	141	243	622	605	160	133	1	1	-	-	-	-	15	14	948	1033	1981
14	-	-	-	-	-	-	-	-	-	-	-	4	20	42	120	229	626	612	170	124	3	-	-	-	10	19	949	1030	1979
15	-	-	-	-	-	-	-	-	-	-	-	-	1	9	23	66	160	237	573	537	157	135	3	1	16	18	933	1003	1936
16	-	-	-	-	-	-	-	-	-	-	-	-	1	-	1	10	30	62	134	235	581	508	144	124	7	16	898	956	1853
17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	5	35	68	143	220	588	510	3	8	770	811	1581
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	6	13	54	133	188	256	6	4	256	407	662
19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	4	31	45	46	91	5	11	84	151	235
20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	-	13	32	14	4	2	2	31	48	79
Over 20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	1	-	46	56	22	2	2	1	71	60	131
TOTALS	1086	1154	991	1058	955	1038	954	1035	982	1032	977	1030	1047	1095	928	1034	980	1049	925	982	1029	1130	1005	998	98	174	11937	12807	24744

Table 1.3

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY YEAR AND GRADE
1975-76 TO 1989-90

	GRADE													
	1	2	3	4	5	6	7	8	9	10	11	12	SPECIAL	TOTAL
1975 - 76	2284	2167	2222	2414	2547	2750	2906	2815	2640	2227	1919	1621	131	28,643
1976 - 77	2186	2245	2187	2230	2432	2558	2892	2821	2729	2343	1922	1662	152	28,359
1977 - 78	2269	2181	2215	2235	2243	2455	2667	2778	2727	2405	2079	1644	156	28,054
1978 - 79	2179	2229	2208	2176	2162	2296	2534	2566	2621	2512	2141	1708	160	27,492
1979 - 80	2056	2176	2236	2163	2179	2208	2389	2368	2411	2527	2249	1892	173	27,027
1980 - 81	2130	2022	2137	2274	2172	2181	2292	2238	2335	2301	2353	2013	236	26,684
1981 - 82	2018	2045	2051	2131	2238	2172	2285	2220	2138	2245	2170	2118	218	26,049
1982 - 83	2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233	25,596
1983 - 84	2169	1975	2000	2038	2001	2082	2321	2164	2168	2030	2083	2074	251	25,356
1984 - 85	2150	2087	1984	1970	2001	2001	2106	2234	2213	2076	2053	1880	293	25,048
1985 - 86	2146	2012	2070	1933	1983	1976	2055	2093	2198	2093	2139	1856	324	24,878
1986 - 87	2143	2003	1995	2047	1944	1965	2029	2006	2080	2110	2134	1969	348	24,773
1987 - 88	2102	2020	1979	1984	2037	1915	2065	1986	2037	1970	2254	1985	304	24,638
1988 - 89	2186	1975	1994	1965	1998	2041	1945	2052	1958	1995	2226	2065	308	24,708
1989 - 90	2240	2049	1991	1989	1994	2007	2142	1962	2029	1907	2159	2003	272	24,744

Table 1.4

PUBLIC AND PRIVATE SCHOOLS
COMPARISON OF STUDENT ENROLMENT BY AGE GROUP
OCTOBER 1985 - OCTOBER 1989

AGE	1985	1986	1987	1988	1989
6	1931	1918	1857	1927	1950
7	1914	1929	1950	1897	1994
8	1988	1918	1936	1950	1925
9	1960	1995	1930	1970	1968
10	1910	1957	1994	1941	2000
11	1931	1924	1962	2026	1961
12	1955	1932	1944	1958	2059
13	2032	1951	1922	1965	1981
14	2163	2038	1952	1944	1979
15	2131	2142	2023	1948	1936
16	1951	2030	2053	1955	1853
17	1646	1596	1691	1725	1581

NOTE: Ages 6 to 17 only are included in the table since these represent the modal ages for grades 1 to 12.

Table 1.5

NUMBER OF STUDENTS IN CLASSES WITH FRENCH AS LANGUAGE OF INSTRUCTION AS A PERCENTAGE OF PROVINCIAL PUBLIC SCHOOL ENROLMENT BY GRADE SEPTEMBER 1989

		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Grades 1-12
French First Language Classes	Number	76	61	53	46	44	45	48	47	33	26	36	27	542
	Percent	3.4	3.0	2.7	2.3	2.2	2.2	2.2	2.4	1.6	1.4	1.7	1.3	2.2
French Immersion Classes	Number	318	298	292	271	268	276	423	299	359	211	174	82	3271
	Percent	14.3	14.6	14.7	13.7	13.5	13.8	19.8	15.3	17.7	11.1	8.1	4.1	13.3
Provincial Total	Number	394	359	345	317	312	321	471	346	392	237	210	109	3813
	Percent*	17.7	17.6	17.4	16.0	15.7	16.0	22.1	17.7	19.3	12.4	9.7	5.4	15.5

* Figures may not add due to rounding.

Table 1.6

PUBLIC AND PRIVATE SCHOOLS
STUDENTS WHO LEFT SCHOOL PRIOR TO GRADE 12 GRADUATION
BY AGE, GRADE AND SEX
SEPTEMBER 1, 1989 - AUGUST 31, 1990

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		
AGE	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	Total
Under 14	5	1	-	1	3	-	1	2	-	1	-	1	5	2	-	2	-	-	-	-	-	-	1	-	1	-	15	11	26
14	-	-	-	-	-	-	-	-	-	-	-	1	4	1	2	3	-	1	-	-	-	-	-	-	1	1	7	7	14
15	-	-	-	-	-	-	-	-	-	-	1	-	3	3	9	4	16	12	4	5	-	-	-	-	1	-	34	24	58
16	-	-	-	-	-	-	-	-	-	-	-	-	2	1	11	2	18	12	28	18	11	6	-	-	4	2	74	41	115
17	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	7	1	40	21	39	32	9	7	4	1	100	62	162
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2	-	27	13	54	36	38	33	3	-	124	82	206
Over 18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	11	9	88	36	110	83	3	1	213	129	342
TOTALS	5	1	-	1	3	-	1	2	-	1	1	2	14	7	24	11	43	26	110	66	192	111	157	123	17	5	567	356	923

NOTE: All students reported in this table have discontinued their education in the public and private schools of the province prior to graduation and did not report that they would be continuing their studies elsewhere.

Table 2.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE AND YEARS OF TEACHING EXPERIENCE
SEPTEMBER 1989

		YEARS OF TEACHING EXPERIENCE															
Certificate	Total	Less Than 1 Year	1	2	3	4	5	6	7	8	9	10-14	15-19	20-24	25-29	30-34	35+
C2	7.30	0.80	-	-	-	-	-	-	-	-	-	-	1.50	1.00	2.00	2.00	-
C3	16.69	-	-	-	-	-	-	-	-	-	-	1.00	1.00	5.69	6.00	1.00	2.00
C4	215.47	7.72	9.60	10.82	11.50	5.13	8.50	6.00	5.40	4.00	6.50	27.90	26.00	40.90	28.00	15.50	2.00
C5	753.99	21.58	15.95	27.05	23.40	13.60	21.50	20.50	16.50	12.00	22.53	142.03	161.85	140.00	82.00	33.50	-
C5A	223.33	-	2.50	2.50	1.00	4.00	3.00	5.00	-	5.00	8.00	30.83	60.00	51.50	33.00	15.00	2.00
C6	194.35	3.00	2.00	3.00	2.00	5.00	1.00	1.00	1.00	6.00	3.00	32.00	46.60	53.25	24.50	7.00	4.00
Voc. C1	4.35	0.25	-	1.00	-	1.00	-	1.00	0.50	-	-	0.60	-	-	-	-	-
Voc. C2	1.00	-	-	-	-	-	-	-	-	-	-	-	-	1.00	-	-	-
Voc. C3	13.33	-	-	-	-	-	2.00	-	1.00	-	2.00	5.33	-	3.00	-	-	-
Voc. C4	3.00	-	-	-	-	-	-	-	-	-	-	2.00	1.00	-	-	-	-
Voc. C5	6.00	-	-	-	-	-	-	-	-	-	1.00	1.00	4.00	-	-	-	-
Voc. C6	2.00	-	-	-	-	-	-	-	1.00	-	-	-	-	-	-	1.00	-
TOTALS	1440.61	33.35	30.05	44.37	37.90	28.73	36.00	33.50	25.40	27.00	43.03	242.69	301.95	296.34	175.50	75.00	10.00

Note: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based. (Excludes superintendents and assistant superintendents of education.)

Source: Educational Staff Records, Department of Education

Table 2.2

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE, SEX AND AVERAGE SALARY
SEPTEMBER 1989

	MALES			FEMALES			TOTAL		
CERTIFICATE	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY
C2	-	-	-	7.30	0.5	23,205	7.30	0.5	23,205
C3	1.50	0.1	27,690	15.19	1.1	27,690	16.69	1.2	27,690
C4	28.33	2.0	30,555	187.14	13.0	32,441	215.47	15.0	32,193
C5	310.60	21.6	38,718	443.39	30.8	37,246	753.99	52.3	37,852
C5A	109.50	7.6	42,454	113.83	7.9	40,607	223.33	15.5	41,513
C6	127.25	8.8	46,256	67.10	4.7	41,932	194.35	13.5	44,763
Voc. C1	2.25	0.2	31,531	2.10	0.1	30,902	4.35	0.3	31,227
Voc. C2	1.00	0.1	35,062	-	-	-	1.00	0.1	35,062
Voc. C3	10.00	0.7	39,238	3.33	0.2	38,053	13.33	0.9	38,942
Voc. C4	2.00	0.1	41,597	1.00	0.1	41,597	3.00	0.2	41,597
Voc. C5	5.00	0.3	41,118	1.00	0.1	42,374	6.00	0.4	41,328
Voc. C6	1.00	0.1	43,946	1.00	0.1	43,946	2.00	0.1	43,946
TOTALS	598.43	41.5	40,604	842.38	58.5	36,719	1440.81	100.0	38,332

Note: Instructional Personnel include all certified teaching and supervisory staff, both school-based and board-based. (Excludes superintendents and assistant superintendents of education.)

Source: Educational Staff Records, Department of Education

Table 3.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES BY CATEGORY AND AVERAGE SALARY
1989 - 90

	UNIT 1		UNIT 2		UNIT 3		UNIT 4		UNIT 5		TOTAL	
	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary
Administrative Support	15.85	21,036	21.80	22,619	40.50	20,039	23.30	21,362	3.00	23,284	104.45	21,117
Property Maintenance	29.60	21,317	39.70	23,108	60.66	20,218	37.70	23,448	4.75	22,490	172.41	21,841
Transportation	70.00	15,270	57.00	15,359	113.00	15,342	82.00	16,441	9.00	15,513	331.00	15,607
Board Based Supervisory												
Non-Instructional	3.00	41,971	3.00	41,971	3.00	41,971	3.00	41,971	1.00	36,069	13.00	41,517
Instructional	4.00	53,468	4.00	55,836	12.80	47,454	5.00	54,565	1.00	64,946	26.80	51,582
Teachers	195.06	37,516	281.95	38,848	622.65	38,347	290.35	38,049	34.00	36,251	1,424.01	38,221
Teacher Assistants	14.00	14,520	13.00	14,785	42.86	16,075	13.71	15,668	2.00	13,534	85.57	15,500
Totals	331.51	29,846	420.45	32,776	895.47	32,464	455.06	31,624	54.75	30,628	2,157.24	31,899

Table 3.2

REGIONAL SCHOOL BOARDS
TRANSPORTATION STATISTICS 1987-88 TO 1989-90

SCHOOL BOARD OWNED BUSES	1987-88	1988-89	1989-90
1. Number of Operational Buses	313	314	317
2. Seating Capacity of Buses Used	19,168	19,352	19,478
3. Number of Students Transported	20,318	20,515	20,591
4. Kilometers Per Day Regular Route	24,153	24,396	24,904
5. Kilometers Per Year Regular Route	4,386,399	4,561,022	4,687,479
6. Kilometers Per Year - Extra Curricular Use	357,616	336,248	410,707
7. Total Kilometers Per Year (5 + 6)	4,744,015	4,897,270	5,098,186
8. Cost of Salaries and Benefits	$5,604,398	$5,925,883	$6,361,073
9. Cost of Bus Operation*	$1,876,062	$1,829,979	$2,139,284
10. Total Transportation Operational Cost (8 + 9)	$7,480,460	$7,755,862	$8,500,357
11. Average Number of Students Per Bus (3 ÷ 1)	64.91	65.33	64.96
12. Average Number of Yearly Kilometers Per Bus (7 ÷ 1)	15,157	15,596	16,083
13. Operational Cost Per Bus (9 ÷ 1)	$ 5,994	$ 5,828	$ 6,749
14. Operational Cost Per Kilometer (9 ÷ 7)	$ 0.40	$ 0.37	$ 0.42
15. Total Transportation Operational Cost Per Student Transported (10 ÷ 3)	$ 368.17	$ 378.06	$ 412.82

*Bus Operation Costs are for regular route and extra curricular use and does not include an allowance for depreciation.

Table 3.3

REGIONAL SCHOOL BOARDS
INVENTORY OF SCHOOL BUSES
1989 - 90

	NUMBER OF BUSES ON HAND JULY 1, 1989	BUSES SOLD SINCE JULY 1, 1989	OTHER BUSES REMOVED FROM INVENTORY	NEW BUSES ORDERED	NEW BUSES DELIVERED	NUMBER OF BUSES ON HAND JUNE 30, 1990
UNIT 1	77	5	0	6	5	77
UNIT 2	64	0	4	4	4	64
UNIT 3	125	10	2	12	12	125
UNIT 4	89	7	0	8	8	90
UNIT 5	10	1	0	1	1	10
TOTAL	365	23	6	31	30	366

Table 3.4

TOTAL EXPENDITURE FOR REGIONAL SCHOOL BOARDS

(July 1 - June 30)
1987-88 to 1989-90

	1987-88	1988-89	1989-1990
ADMINISTRATIVE EXPENSE			
Salaries	$ 3,644,765	$ 3,895,629	$ 4,458,698
Operating	1,126,527	1,161,740	1,378,519
	$4,771,292	$ 5,057,369	$ 5,837,217
INSTRUCTIONAL EXPENSE			
Salaries	$57,305,653	$62,566,751	$67,302,696
Operating	1,138,352	1,443,643	1,450,931
	$58,444,005	$64,010,394	$68,753,627
SCHOOL MAINTENANCE and OPERATION EXPENSE			
Salaries	$ 4,391,234	$ 4,669,441	$ 4,989,095
Operating	5,173,853	4,830,175	5,454,682
	$ 9,565,087	$ 9,499,616	$ 10,443,777
TRANSPORTATION EXPENSE			
Salaries	$ 5,622,918	$ 5,925,883	$ 6,361,073
Operating	1,913,834	1,812,213	2,130,845
	$ 7,536,752	$ 7,738,096	$ 8,491,918
CAPITAL			
Capital Equipment and Renovations	$ 1,221,544	$ 1,847,647	$ 1,636,373
Bus & Vehicle Purchases	866,732	1,606,576	1,626,929
Debt Retirement	6,384,372	6,569,903	7,302,141
	$ 8,472,648	$10,024,126	$10,565,443
TOTAL	$88,789,784	$96,329,601	$104,091,982

Note: Depreciation of buildings and furniture is not included under School Maintenance and Operation Expense. Depreciation of buses and other vehicles is not included under Transportation Expense.

Table 3.5

SUMMARY OF STUDENT AID BY ACADEMIC YEAR

	CANADA STUDENT LOAN	P.E.I. BURSARY	TOTAL
August 1, 1989 - July 31, 1990			
Number Issued	2536	1577	2536 (ASSISTED)
Amount	$6,560,151	$2,361,849	$8,922,000
August 1, 1988 - July 31, 1989			
Number Issued	2471	1554	2471 (ASSISTED)
Amount	$6,253,587	$2,084,720	$8,338,307
August 1, 1987 - July 31, 1988			
Number Issued	2516	1613	2516 (ASSISTED)
Amount	$6,282,790	$2,181,125	$8,463,915